



**TOWN OF OKOTOKS  
ADOPTED MINUTES  
FOR THE REGULAR COUNCIL MEETING  
HELD SEPTEMBER 14 AND 15, 2020  
VIA VIDEO CONFERENCE**

**COUNCIL PRESENT**

Mayor Robertson  
Councillor Christophers  
Councillor Heemeryck  
Councillor Rockley  
Councillor Sands  
Councillor Thorn  
Councillor Watrin (arrived at 2:17 p.m. on September 14, 2020)

**STAFF PRESENT**

Elaine Vincent, Chief Administrative Officer  
Janice Storch, Legislative Services Administrator

**1. CALL TO ORDER**

Mayor Robertson called the meeting to order at 2:13 p.m.

**2. ADOPTION OF AGENDA**

MOTION 20.C.354

By Councillor Heemeryck

That the agenda for the September 14, 2020 Regular Council Meeting be adopted as presented.

Carried Unanimously  
Councillor Watrin absent for the vote

Councillor Watrin arrived at 2:17 p.m.

### 3. IN CAMERA ITEMS

#### MOTION 20.C.355

By Councillor Christophers

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 2:18 p.m.

Carried Unanimously

3.1 Land Lease/Sale (*FOIP* s. 24(1)(a)(c))

3.2 Water Update (*FOIP* s. 21(1)(a)(ii))

#### In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

Finance & Systems Director Ralph Ettenauer

Development Services Director Jeff Greene

Community Services Director Susan Laurin

Infrastructure & Operations Director Chris Radford

Protective Services Director Kelly Stienwand

Corporate & Strategic Services Director Nancy Weigel

Corporate Strategist Christa Michailuck

Legislative & Policy Services Manager Cathy Duplessis

Network Specialist Trevor Laboucane

Legislative Services Administrator Patty Huber

Legislative Services Administrator Janice Storch

3.3 Human Resources Update (*FOIP* s. 24(1))

#### In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

#### MOTION 20.C.356

By Councillor Rockley

That the meeting come out of In Camera at 3:02 p.m.

Carried Unanimously

Break at 3:04 p.m. Reconvene at 3:13 p.m.

**4. DELEGATIONS / QUESTION PERIOD BY THE PUBLIC**

- 4.1 Laurie Hodson, Okotoks resident, submitted a letter regarding past correspondence, which was read into the record.

**5. MOTION(S) ARISING FROM IN CAMERA**

MOTION 20.C.357

By Councillor Sands

That the letter of intent contained within In Camera report 3.1 be endorsed as presented.

Carried Unanimously

**6. MINUTES OF PREVIOUS MEETING**

- 6.1 Regular Council Meeting - August 17, 2020

MOTION 20.C.358

By Councillor Watrin

That the minutes of the Regular Council Meeting held August 17, 2020 be adopted as presented.

Carried Unanimously

- 6.2 Joint Council Meeting - August 31, 2020

MOTION 20.C.359

By Councillor Christophers

That the minutes of the Joint Council Meeting held August 31, 2020 be adopted as presented.

Carried Unanimously

**7. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Elaine Vincent, Chief Administrative Officer, reviewed the report containing information from Corporate Support, Community Services, Corporate & Strategic Services, Finance & Systems Services, Infrastructure & Operations, and Protective Services.

MOTION 20.C.360

By Councillor Sands

That the Chief Administrative Officer's Report for September 14, 2020 be received as information.

Carried Unanimously

## 8. BUSINESS

### 8.1 Family and Community Support Services Committee Chair Presentation

Ashley Dreger, Family and Community Support Services Committee Chair, provided a summary report of the Committee's activities.

#### MOTION 20.C.361

By Councillor Heemeryck

That the Family and Community Support Services Committee Chair Presentation be received as information.

Carried Unanimously

### 8.2 Okotoks RCMP Municipal Detachment Quarterly Statistical Report

Zane Semaniuk, RCMP Detachment Sergeant, was in attendance to provide the Okotoks RCMP Municipal Detachment Quarterly Statistical Report.

#### MOTION 20.C.362

By Councillor Sands

That the Okotoks RCMP Municipal Detachment Quarterly Statistical Report for April to June 2020 be received as information.

Carried Unanimously

### 8.3 Industrial, Commercial, and Institutional Waste Management Update

Paul Lyons, Waste Services Manager, reviewed the report containing the issue that the direction and timeline contained within Motion 18.C.496 regarding a three-stream waste diversion program for the Industrial, Commercial, and Institutional sector are no longer attainable and a Council decision is required.

#### MOTION 20.C.363

By Councillor Sands

That Motion 18.C.496 regarding a three-stream waste diversion program for the Industrial, Commercial, and Institutional sector be rescinded in its entirety and that implementation of the intended waste diversion strategy be aligned with a future waste management plan.

Carried Unanimously

Break at 4:25 p.m. Reconvene at 4:36 p.m.

#### 8.4 Municipal Grants Program for COVID-19 Business Support

Colleen Thome, Economic Development Manager, reviewed the report containing the issue that direction regarding further development of a proposed Business Support Grants Program Policy presented at the May 4, 2020 Emergency Advisory Committee is required.

##### MOTION 20.C.364

By Councillor Rockley

That the Municipal Grant Programs for COVID-19 Business Support report be accepted as information and that further development of a proposed Business Support Grants Program Policy is unnecessary.

Carried Unanimously

#### 8.5 Province of Alberta Assessment Model Review

Jeff Greene, Development Services Director, reviewed the report containing the issue that proposed changes to the Provincial assessment model will have potential negative impacts on the Town of Okotoks.

##### MOTION 20.C.365

By Councillor Thorn

That the draft letter to the Minister of Municipal Affairs and MLA Sigurdson be endorsed as the official position of the Town of Okotoks.

Carried Unanimously

#### 8.6 2020 Second Quarter Variance Report

Ralph Ettenauer, Finance & Systems Director, reviewed the report containing the issue that the 2020 Second Quarter Variance Report is provided to Council for information.

##### MOTION 20.C.366

By Councillor Sands

That the 2020 Second Quarter Variance Report be received as information.

Carried Unanimously

## 8.7 Grant Submission Approval

Ralph Ettenauer, Finance & Systems Director, reviewed the report containing the issue that Council approval is required to submit projects for the new Provincial Municipal Stimulus Program.

### MOTION 20.C.367

By Councillor Sands

That the following four projects be approved as capital projects in 2020 subject to the Province of Alberta approving these projects for Municipal Stimulus Program funding:

1. Downtown Parking Lot \$1.200M;
2. Southridge Pavement Pathways and Pedestrian Improvement \$1.775M;
3. Operations Shop Modernization \$1.500M;
4. Community Facilities: Retrofit and Environmental Considerations Project \$0.400M.

Carried Unanimously

### MOTION 20.C.368

By Councillor Christophers

That Administration be directed to include the fiscal year and funding reconciliation in the 2021 budget submission for Council approval.

Carried Unanimously

**9. BYLAWS****9.1 Bylaw 32-20 - Fees, Rates, and Charges Bylaw 09-19 Amendment**

Jamie Dugdale, Development Services Manager, reviewed the report containing the issue that the purpose of Bylaw 32-20 is to reinstate the fees for development applications and land use changes that were previously waived in order to provide financial relief to residents during the COVID-19 pandemic.

MOTION 20.C.369

By Councillor Watrin

That Bylaw 32-20 be read a first time.

Carried Unanimously

MOTION 20.C.370

By Councillor Thorn

That Bylaw 32-20 be read a second time.

Carried Unanimously

MOTION 20.C.371

By Councillor Rockley

That authorization be given to read Bylaw 32-20 a third time.

Carried Unanimously

MOTION 20.C.372

By Councillor Heemeryck

That Bylaw 32-20 be read a third time and passed.

Carried Unanimously

**10. NOTICES OF MOTION**

None

**11. MOTIONS RE NOTICES**

11.1 Racism and Diversity Task Force

(provided by Councillors Christophers and Thorn on July 13, 2020)

## 12. CORRESPONDENCE FOR ACTION

- 12.1 Cathy Couey, Fund Development & Communications Officer, High River District Health Care Foundation, Re: Silent Auction Donation - August 24, 2020

### MOTION 20.C.373

By Councillor Christophers

That authorization be given to purchase a piece of art by a local artist, to a maximum of \$250.00 from the Okotoks Art Gallery, in support of the High River District Health Care Foundation's "Big Screen Harvest Party" fundraising event.

Carried

Mayor Robertson requested a recorded vote.

In Favour: Mayor Roberson, Councillors Christophers, Heemeryck, Sands, and Watrin

Opposed: Councillors Rockley and Thorn

- 12.2 Trish Henderson, Rotary Club of Okotoks, Re: Rev'd Up Rotary Round UP Scavenger Hunt/Car Rally Request for Sponsorship - September 9, 2020

### MOTION 20.C.374

By Councillor Christophers

That authorization be given to purchase a "Fee Entry Sponsor" package in the amount of \$100.00 in support of the Okotoks Rotary Club's Rev'd Up Rotary Round UP Scavenger Hunt/Car Rally fundraising event.

Carried

Mayor Robertson requested a recorded vote.

In Favour: Mayor Robertson, Councillors Christophers, Heemeryck, Sands, and Watrin

Opposed: Councillors Rockley and Thorn



### 13. COUNCILLOR INQUIRIES AND SUGGESTIONS

Councillor Rockley provided information from a resident regarding traffic safety on Crystal Green Drive between houses 156 and 158 and inquired if a “Hidden Driveway” sign could be erected between the two residences.

Councillor Christophers provided an inquiry regarding the implementation and compliance with COVID-19 Municipal Public Spaces Mask Bylaw 28-20. Elaine Vincent, Chief Administrative Officer, provided a response that compliance is approximately 80%. Bylaw 31-20, which requires mandatory masks in all public spaces, will be implemented should Okotoks reach 15 cases of COVID-19 as declared by Alberta Health Services, and significant effort will be put towards educating the community.

Break at 5:43 p.m. Reconvene at 6:33 p.m.

### 3. IN CAMERA ITEMS (RESUMED)

MOTION 20.C.375

By Councillor Watrin

That the meeting go In Camera as the matters to be discussed during this portion of the meeting are within one of the exceptions to disclosure in Division 2 of Part I of the *Freedom of Information and Protection of Privacy (FOIP) Act* at 6:34 p.m.

Carried Unanimously

3.3 Human Resources Update (*FOIP* s. 24(1))

In Attendance

Mayor Robertson

Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Chief Administrative Officer Elaine Vincent

MOTION 20.C.376

By Councillor Thorn

That the meeting come out of In Camera at 6:59 p.m.

Carried Unanimously

Break at 7:00 p.m. Reconvene at 7:05 p.m.

## 15. STATUTORY / NON-STATUTORY HEARING(S)

### 15.1 Public Hearing Report for Bylaw 23-20 - Municipal Development Plan

Mayor Robertson opened the Statutory Public Hearing for Bylaw 23-20 Municipal Development Plan at 7:06 p.m.

Lisa Moffat, Resilience Planning Principal, reviewed the report containing the issue that the purpose of Bylaw 23-20 is to adopt a new Municipal Development Plan “Uniquely Okotoks” for the Town of Okotoks that will replace the Legacy Plan adopted in 1998.

Mayor Robertson called for Administration to provide a summary of the submissions received in favour and in opposition to Bylaw 23-20 prior to 12:00 noon on September 9, 2020.

Cathy Duplessis, Legislative & Policy Services Manager, provided a response that seven (7) submissions were received up to 12:00 noon on September 9, 2020 and were included in the agenda package.

Mayor Robertson called for presentations from persons or group of persons, or person acting on behalf of anyone who claims to be affected by the proposed Bylaw, who contacted the Town prior to 12:00 noon on September 14, 2020 to provide an oral presentation via remote access.

Lauren Ingalls, Westwinds Communities, spoke in favour of the proposed Bylaw.

Steve Morgan, CEGEN Environmental Group, spoke in favour of the proposed Bylaw.

Kimber Higa and Steve LePan, BILD Calgary Region, provided conditional support of the proposed Bylaw.

Monica Kohlhammer, Okotoks resident, spoke in favour of the proposed Bylaw.

Council asked questions of clarification of the presenters and the questions were answered.

Mayor Robertson called for Administration to provide a summary of the submissions received after 12:00 noon on September 9, 2020 to 7:00 p.m. September 14, 2020.

Cathy Duplessis, Legislative & Policy Services Manager, provided a response that two (2) submissions were received during this time period. One (1) submission was conditionally in favour of the proposed Bylaw, and one (1) submission was opposed.

Break at 8:21 p.m. Reconvene at 8:24 p.m.

Mayor Robertson called for questions from Council of Administration regarding Bylaw 23-20 and the questions were answered.

Mayor Robertson called for a 30-minute break to provide an opportunity for members of the public to submit responses to new information that may have arisen from Administration's report.

Break at 9:00 p.m. Reconvene at 9:30 p.m.

Administration reported that no submissions were received during the 30-minute break.

Mayor Robertson called for questions from Council of Administration regarding Bylaw 23-20 and the questions were answered.

MOTION 20.C.377

By Councillor Rockley

That the September 14, 2020 Regular Council Meeting be extended to 11:00 p.m.

Defeated

Recess at 9:49 p.m. on September 14, 2020

Reconvene at 6:13 p.m. on September 15, 2020.

**15. STATUTORY / NON-STATUTORY HEARING(S) (RESUMED)**

15.1 Public Hearing Report for Bylaw 23-20 - Municipal Development Plan

Mayor Robertson called for continued questions from Council of Administration regarding Bylaw 23-20 and the questions were answered.

MOTION 20.C.378

By Councillor Heemeryck

That the Public Hearing for Bylaw 23-20 close at 6:22 p.m.

Carried Unanimously

**6. BYLAWS / BUSINESS RELATING TO HEARING(S)****16.1 Bylaw 23-20 - Municipal Development Plan****MAIN MOTION**

By Councillor Rockley

That Bylaw 23-20 be given second reading.

**AMENDING**

MOTION 20.C.379

By Councillor Thorn

That Schedule "A" of Bylaw 23-20 be amended as follows:

Deleting the last half of the first paragraph on page ix in its entirety and replacing it with:

"our ability to support a resilient food system, the health and wellbeing of our residents and viable choices in how we move around our Town."

Deleting the last sentence of the last paragraph on page xvi in its entirety and replacing it with:

"The future Okotoks will be a place where environmental stewardship is central and where each one of us can lead happy, healthy lives."

Deleting the second sentence of the first paragraph on page 15 in its entirety.

Deleting the number 68,000 at the end of the first paragraph on page 18 and replacing it with 75,000.

Inserting before the first paragraph on page 19 the sentence:

"The vision for the Town was created for the Community Vision project in 2014. The vision for the Town of Okotoks is:"

Deleting the first sentence of the second paragraph in the second column on page 23 in its entirety and replacing it with:

"One Planet Living includes ten goals, nine of which we've used to lay out a vision for our community over the next 60 years."

Deleting the last sentence of the second column on page 30 in its entirety and replacing it with:

"The Town provides educational resources about the benefits of active living, recreational opportunities, and sporting, cultural and other events where people come together and have shared, joyful experiences."

Deleting the second sentence of the first paragraph in the first column on page 36 in its entirety and replacing it with:

“As such, it is everyone’s responsibility to preserve, protect, conserve and restore our natural systems to maintain human health as we face urgency to act on climate change.”

Inserting the phrase “fibre optic cable” after the phrase “phone service lines” into subsection 1.4.3a) on page 63.

Deleting subsection 1.5.1c) on page 64 in its entirety and replacing it with:

“Developments must pay their proportional share of off-site servicing capital costs, in accordance with the Off-Site Levy Bylaw.”

Deleting subsection 2.4.3a) on page 86 in its entirety and replacing it with,  
“Discourage development of large format retail commercial developments in neighbourhood hubs.”

Deleting subsection 2.5.5a) on page 89 in its entirety and replacing it with:

“When a school authority declares a school as “surplus”, the Town should consider acquiring it. The Town should designate the school building footprint as community services reserve and the remaining land as municipal reserve.”

Inserting new subsection 4.3.2 on page 108 that states:

“Encourage passive house construction to reclaim heat from the house for heating.”

Deleting the last sentence in subsection 5.1.1a) on page 113 in its entirety.

Deleting subsection 5.1.6a) on page 116 in its entirety and replacing it with:

“Developers shall be required to adhere to a Town created tenant displacement and relocation policy and develop a plan for relocating rental tenants when developers are redeveloping non-market housing. The relocation plan needs to be acceptable to the Town.”

Deleting the definition of “Garden Plastics” on page 187 in its entirety.

Deleting the definition of “Natural Asset” on page 191 in its entirety and replacing it with:

“Natural Asset: Naturally occurring habitats or ecosystems that contribute to the provision of one or more services required for the health, well-being, and long-term sustainability of a community and its residents. These areas are predominantly covered by native vegetation (trees, shrubs, grasses) or are naturally occurring water bodies such as lakes, wetlands, streams and rivers. Also referred to as ecological or eco-assets, they can be managed

along naturalized (human designed) assets and green infrastructure to maintain/provide services for the community.”

Inserting a definition for “Zero Waste” after the definition for “Viewscape” on page 194 that states:

“Zero Waste: The conservation of all resources by means of responsible production, consumption, reuse, and recovery of products, packaging and materials without burning and with no discharges to land, water or air that threaten the environment or human health. (source: Zero Waste International Alliance)”

Deleting the “What We Heard” section and associated photos in its entirety on pages 204 to 207.

Deleting subsection D.1.1.2 on page 209 in its entirety and replacing it with:

“The MDP should be monitored and reviewed every five years to ensure the plan remains relevant, reflects the goals and aspirations of Okotoks, and effectively guides municipal decision-making.”

Deleting subsection D.2.3.1 on page 212 in its entirety and replacing it with:

“Indicator - Reported percentage of trips Okotokians made using transit  
Baseline - 3.0% (2016)  
Target - Increase to 5% by 2026  
Data Source - Statistics Canada”.

Deleting subsection D.2.3.2 on page 212 in its entirety and replacing it with:

“Indicator - Number of trips made using Okotoks Public Transit System  
Baseline - (2020 is first year of service)  
Target - 18000 trips per year 1st year, 45000 trips per year by 2026  
Data Source -Contractor Data (Okotoks Transit or equivalent) and Statistics Canada”.

Deleting subsection D.2.3.3 on page 212 in its entirety and replacing it with:

“Indicator - Percentage of shared rides (passengers/hour)  
Baseline - (2020 is first year of service)  
Target - 40% shared rides in 1<sup>st</sup> year and 50% by 2026  
Data Source - Actual ride data downloaded from technology providers site on a monthly basis.”

Inserting new subsection D.2.3.4 on page 212 that states:

“Indicator - Average passengers per vehicle hour  
Baseline - (2020 is first year of service)  
Target - 2 passengers/hour in 1st year, and 5 passengers/ hour by 2026”  
and all subsequent subsections renumbered  
Data Source- Contractor Data (Okotoks Transit or equivalent)”.

Deleting D.2.4.3 on page 214 in its entirety and replacing it with:  
“Indicator - Okotoks corporate and community GHG footprint  
Baseline - 2018 Corporate (Municipal): 24,335 tonnes CO2E 2018  
Community 379,747 tonnes CO2E total Okotoks 404,078 tonnes CO2E  
Target - Carbon neutral by 2050  
Data Source - Environment & Sustainability”.

Deleting subsection D.2.5.1 on page 216 in its entirety and replacing it with:  
“Indicator - Percentage of multi-residential units in Okotoks  
Baseline - 22.9%  
Target - 40% multi residential in Okotoks  
Data Source - Planning Services”.

Deleting subsection D.2.6.4 on page 217 in its entirety and replacing it with:  
“Indicator - Percentage of people employed in creative industries  
Baseline -  
Target - 100% of municipal employees and contractors for the Town paid a  
living wage by 2025  
Data Source - Statistics Canada Census”.

Moving subsection D.2.10 on page 221 in its entirety and inserting it as new  
subsection D.2.6.7 on page 215.

Deleting subsection D.2.7.1 in its entirety and replacing it with:  
“Indicator - Percentage coverage by urban forest canopy  
Baseline - Estimate is 12,000 trees (2011)<sup>1</sup> and 10% tree cover<sup>2</sup>  
Target - Retain 10% tree cover  
Data Source - GIS Analysis (Natural Asset Calculation)”.

Carried Unanimously

#### AMENDING

##### MOTION 20.C.380

By Councillor Christophers

That Schedule “A” of Bylaw 23-20 be amended by deleting the paragraph under  
the heading “Health and Happiness” on pages xi and 30 in its entirety and  
replacing it with “Okotoks is a place where people live safe, happy, healthy,  
prosperous lives”.

Carried

#### AMENDING

##### MOTION 20.C.381

By Councillor Christophers

That Schedule “A” of Bylaw 23-20 be amended by inserting the word "net" before  
the words "zero waste" at every occurrence.

Defeated

## AMENDING

## MOTION 20.C.382

By Councillor Christophers

That Schedule "A" of Bylaw 23-20 be amended by deleting the paragraph under the heading "Why These Goals are Important" on page xiii in its entirety and replacing it with:

"Future generations are going to face a number of significant challenges in the next few decades. This includes the consequences of exceeding the carrying capacity of the earth, escalating environmental pollution, extreme weather events, economic uncertainties, social justice and wealth inequities, and high rates of lifestyle diseases (i.e. diabetes and obesity) that are rising year over year. The MDP is intended to address these challenges in ways that are visionary, bold, innovative, cost effective, flexible and sustainable. It strives to create a thriving community that anticipates and meets the challenges of the future with the ultimate goal of ensuring the future residents of Okotoks are able to live safe, healthy, socially connected, affordable, economically secure and vibrant lives".

Carried

## AMENDING

## MOTION 20.C.383

By Councillor Christophers

That Schedule "A" of Bylaw 23-20 be amended by inserting the word "net" before the words "zero carbon energy" at every occurrence.

Carried

## AMENDING

## MOTION 20.C.384

By Councillor Christophers

That Schedule "A" of Bylaw 23-20 be amended by deleting the first paragraph under the heading "Why Health and Happiness is Important" on page 30 in its entirety and replacing it with:

"This MDP recognizes that our policies, development and processes directly impact the health and mental health of our citizens. Our efforts to create safe, inclusive, affordable communities with economic opportunity and environmental sustainability will positively impact the health and happiness of our residents."

Defeated



## AMENDING

## MOTION 20.C.385

By Councillor Sands

That Schedule "A" of Bylaw 23-20 be amended by inserting the words "religious freedom" after the words "property rights" in the first paragraph under the heading "How does Equity fit with One Planet Living?" on page 23.

Carried

## AMENDING

## MOTION 20.C.386

By Councillor Thorn

That Schedule "A" of Bylaw 23-20 be amended by removing "Section 8 - One Planet Living" in its entirety and renumbering the subsequent sections and subsections accordingly, and inserting it as a new Appendix F.

Carried

## MOTION TO

## RECONSIDER 20.C.387

By Councillor Sands

That Motion 20.C.385 be reconsidered.

Carried Unanimously

## AMENDING

## MOTION 20.C.388

By Councillor Sands

That Schedule "A" of Bylaw 23-20 be amended by inserting the words "religious freedom" after the words "property rights" in the first paragraph under the heading "How does Equity fit with One Planet Living?" on page 23.

Defeated

## AMENDING

## MOTION 20.C.389

By Councillor Thorn

That Schedule "A" of Bylaw 23-20 be amended by deleting subsection 6.4.3d) in its entirety.

Carried

## AMENDING

## MOTION 20.C.390

By Councillor Thorn

That Schedule "A" of Bylaw 23-20 be amended by deleting subsection 5.1.1b) on page 113 in its entirety and renumbering the subsequent subsection.

Defeated

**AMENDING****MOTION 20.C.391**

By Councillor Thorn

That Schedule "A" of Bylaw 23-20 be amended by changing subsection 1.1.2a), the units per hectare and the units per acre from 30 and 12 to 25 and 10 respectively.

Defeated

Break at 9:04 p.m. Reconvene at 9:10 p.m.

**MAIN MOTION****AS AMENDED 20.C.392**

By Councillor Rockley

Bylaw 23-20 be read a second time as amended.

Mayor Robertson requested recorded vote.

In Favour: Mayor Robertson, Councillors Christophers, Heemeryck, Rockley, Sands, Thorn, and Watrin

Carried Unanimously

**14. COUNCIL REPRESENTATIVE REPORTS**

None

**17. RESPONSES TO COUNCILLOR INQUIRIES AND SUGGESTIONS**

None

**18. CORRESPONDENCE FOR INFORMATION**

18.1 Mike Conroy, President and CEO, The Brenda Strafford Foundation, Re: 2019 Report to the Community - August 14, 2020

18.2 Foothills Regional Services Commission, Re: Financial Statements for the year ended December 31, 2019 - August 24, 2020

18.3 Shawn Rose, Affordable Housing Task Force Member, Re: Resignation - September 2, 2020

18.4 Frank Hawkins, United Way/Okotoks Partnership Committee Member, Re: Resignation - September 2, 2020

18.5 Mike LoVecchio, Director Indigenous Relations and Government Affairs, Canadian Pacific, Re: Rail Safety Week 2020 - September 4, 2020

**MOTION 20.C.393**

By Councillor Watrin

That correspondence items 18.1 to 18.5 be received as information.

Carried Unanimously

**19. BOARD AND COMMITTEE MINUTES**

- 19.1 Affordable Housing Task Force - September 2, 2020
- 19.2 Family and Community Support Services Committee - September 2, 2020
- 19.3 Municipal Planning Commission - August 20, 2020
- 19.4 Okotoks Public Library Board - June 11, 2020

**MOTION 20.C.394**

By Councillor Heemeryck

That the minutes of the Affordable Housing Task Force dated September 2, 2020; the Family and Community Support Services Committee dated September 2, 2020; the Municipal Planning Commission dated August 20, 2020; and the Okotoks Public Library Board dated June 11, 2020 be received as information.

Carried Unanimously

**20. ADJOURNMENT****MOTION 20.C.395**

By Councillor Christophers

That the September 14, 2020 Regular Council Meeting adjourn at 9:23 p.m. on September 15, 2020.

Carried Unanimously