

CMRB Board Chair Goals – 2022

Strategic Objective		2022 KPI Target
<p>1. To lead and guide the Board to make all decisions necessary to secure Ministerial approval of the Growth and Servicing Plans.</p>	<p>a. Understand the position and perspective of each Board member and member municipality on key issues, striving for consensus among members wherever possible.</p>	<ul style="list-style-type: none"> - Ministerial approval of Growth and Servicing Plans
	<p>b. Work with the Minister and Department of Municipal Affairs to communicate the details of the Growth Plan, and coordinate Minister’s feedback to the Board</p>	<ul style="list-style-type: none"> - Maintain regular contact with the Minister throughout the review and approval process
	<p>c. Maintain a collaborative ongoing relationship with the provincial government</p>	<ul style="list-style-type: none"> - Meet with Minister twice per year, with ongoing dialogue throughout the year as required - Support Chief Officer and CMRB administration interactions with Municipal Affairs department
<p>2. Lead and guide the Board to operationalize the approved Growth and Servicing Plans.</p>	<p>a. Work with Board members, member administration and CMRB administration to oversee the implementation of the REF process</p>	<ul style="list-style-type: none"> - REF process complete implemented
	<p>b. Work with Board members, member administration and CMRB administration to oversee the development of measurable Key Performance Indicators for the implementation of the Growth and Servicing Plans</p>	<ul style="list-style-type: none"> - First draft of Growth Plan KPIs agreed to by the Board

Strategic Objective		2022 KPI Target
	c. Work with Board members, member administration and CMRB administration to oversee the creation of Terms of Reference for JPI context studies	- All TORs for JPI context studies are completed within six months of Ministerial approval of the Growth and Servicing Plans
3. Implement Board priorities beyond the Growth and Servicing Plans.	a. Facilitate the creation and implementation of an Indigenous Relations strategy.	- Establish a Memorandum of Understanding with at least two Indigenous nations
	b. Facilitate initial discussions about a Regional Economic Development strategy.	- Establish Terms of Reference and membership of a Regional Economic Development working group
4. Ensure the continual improvement of CMRB operations.	a. Meet with each Council and answer any questions from Council members.	- Seek one meeting per year with each member council
	b. Meet with Board members to build strong relationships and understand Board member perspectives on regional issues	- Seek three one-on-one meetings with each Board member per year - Ad hoc communication with individual Board members as required
	c. Provide mentorship and guidance to the Chief Officer to support alignment with the goals of the CMRB and the objectives set by the Board.	- Maintain regular and ongoing communication with the CO and CMRB staff, including weekly CO / Chair meetings and bi-weekly full team meetings
	d. Ensure the efficient function of CMRB committee and Board meetings	- Ensure agendas are focused and allow for adequate discussion while avoiding repetitive conversations - Maintain Chair and CMRB administration neutrality
	e. Develop and maintain relationships with key stakeholders	- Meet with EMRB twice per year - Meet with other key stakeholders as required

CMRB Chief Officer Goals – 2022

Strategic Objective		2022 KPI Target
<p>1. To lead and support the Board to make all decisions necessary to secure Ministerial approval of the Growth and Servicing Plans.</p>	<p>a. Understand the position and perspective of each Board member and member municipality on key issues, striving for consensus among members wherever possible.</p>	<ul style="list-style-type: none"> - Ministerial approval of Growth and Servicing Plans
	<p>b. Work with the Minister and Department of Municipal Affairs to communicate the details of the Growth Plan, and coordinate Minister’s feedback to the Board</p>	<ul style="list-style-type: none"> - Maintain regular contact with the Minister and Municipal Affairs staff throughout the review and approval process
	<p>c. Maintain a collaborative ongoing relationship with the provincial government</p>	<ul style="list-style-type: none"> - Meet with Minister twice per year, with ongoing dialogue throughout the year as required - Regular engagement with Municipal Affairs staff - Regular engagement with other government departments including Environment and Parks & Jobs, Economy and Innovation.
<p>2. Lead and support the Board to operationalize the approved Growth and Servicing Plans.</p>	<p>a. Work with Board members, member administration and CMRB administration to oversee the implementation of the REF process</p>	<ul style="list-style-type: none"> - REF process implemented
	<p>b. Lead the development of measurable Key Performance Indicators for the implementation of the Growth and Servicing Plans</p>	<ul style="list-style-type: none"> - First draft of Growth Plan KPIs agreed to by the Board

Strategic Objective		2022 KPI Target
	c. Work with Board members, member administration and CMRB administration to oversee the creation of Terms of Reference for JPI context studies	- All TORs for JPI context studies are completed within six months of Ministerial approval of the Growth and Servicing Plans
3. Implement Board priorities beyond the Growth and Servicing Plans.	a. Lead the creation and implementation of an Indigenous Relations strategy.	- Establish a Memorandum of Understanding with at least two Indigenous nations
	b. Lead discussions about updating Water Roadmap documents	- Establish initial consulting work to update these documents
	c. Lead initial discussions about a Regional Economic Development strategy.	- Establish Terms of Reference and membership of a Regional Economic Development working group
	d. Lead initial discussions about scoping a Regional Transportation and Transit Master Plan	- Establish Terms of Reference to scope what this would look like on a regional scope
4. Ensure the continual improvement of CMRB operations.	a. Meet with each Council and answer any questions from Council members.	- Seek one meeting per year with each member council
	b. Meet with Board members to build strong relationships and understand Board member perspectives on regional issues	- Seek two one-on-one meetings with each Board member per year - Ad hoc communication with individual Board members as required
	c. Lead the staff and consultants of the CMRB to achieve the goals and the objectives set by the Board.	- Work directly with staff and consultants to ensure all CMRB actions contribute to meeting the objectives set out by the Board.
	d. Maintain fiscal discipline for the CMRB	- Ensure CMRB remains on or under budget.

Strategic Objective		2022 KPI Target
	e. Develop and maintain relationships with key stakeholders	<ul style="list-style-type: none"> - Maintain strong relationships with Municipal administrations, meeting regularly throughout the year - Meet with industry stakeholders such as BILD, NAIOP, CREB and their members regularly - Meet with other key stakeholders as required
5. Lead the CMRB Administration	a. Position the CMRB as a preferred employer	<ul style="list-style-type: none"> - Provide staff with growth opportunities - Foster a culture of innovation, openness and honesty